

Rebecca Schueller Training & Consulting

2025 Training Calendar (As of Jan. 27, 2025)

Online Registration - [www.bemidjiconsulting.com/trainings](http://www.bemidjiconsulting.com/trainings)

All times are U.S. Central Time

<p><b>January 2025</b> <b>Supervision &amp; Performance Appraisal Skills</b> <b>(6 sessions–15 Hours Total)</b> TU &amp; TH–Jan. 21, 23, 28, 30, &amp; Feb. 4 &amp; 6 (1:00-3:30 pm)</p>	<p><b>June 2025</b> <b>Managing Up &amp; Across</b> <b>(Single Session–3 Hours Total)</b> Wed., June 11 OR 18, OR Fri., June 20 (1:00-4:00 pm)</p>
<p><b>February 2025</b> <b>Grant Writing Readiness</b> <b>(6 sessions – 15 Hours total)</b> TU, TH - Feb. 11, 13, 18, 20, &amp; March 4 &amp; 6 (1:00-3:30 pm)</p>	<p><b>July 2025</b> <b>Managing Up &amp; Across</b> <b>(Single Session–3 Hours Total)</b> TU-F, July 8, July 9, July 10 OR July 11 (1:00-4:00 pm)</p>
<p><b>March 2025</b> <b>Conflict Management &amp; Communication Skills</b> <b>(Single Session–3 Hours Total)</b> TU, Mar. 25 OR TH, Mar. 27 (All sessions are 1:00-4:00 pm)</p> <p><b>Developing Exceptional Customer Service Skills (2 sessions–4 hours total)</b> Wed., March 12 &amp; 19 OR Fri., March 14 &amp; 21 (1:00-3:00 pm)</p>	<p><b>August 2025</b> Open for custom training requests.</p> <p><b>September 2025</b> <b>Grant Writing Readiness to Build Effective Teams</b> <b>(6 Sessions – 15 Hours Total)</b> W &amp; TH – Sept. 16, 18, 23, 25, 30 &amp; Oct. 2 (1:00-3:30)</p> <p><b>Developing Exceptional Customer Service Skills (2 sessions–4 hours total)</b> Fri., Sept. 19 &amp; 26 (1:00-3:00 pm)</p>
<p><b>April 2025</b> <b>Grant Writing Readiness</b> TU &amp; TH–Apr. 8, 10, 15, 24, 29 &amp; May 1 (1:00-3:30 pm)</p> <p><b>Conflict Management &amp; Communication Skills (Single Session–3 Hours Total)</b> Wed., April 9, 16, or 23 (All sessions are 1:00-4:00 pm)</p>	<p><b>October 2025</b> <b>Developing Exceptional Customer Service Skills (2 sessions–4 hours total)</b> Fri., Oct. 3 &amp; 10 (1:00-3:00 pm)</p> <p><b>October 2025</b> <b>Supervision &amp; Performance Appraisal</b> <b>(6 Sessions – 15 Hours Total)</b> TU &amp; TH – Oct. 14, 16, 21, 23, 28 &amp; 30 (1:00-3:30 pm)</p>
<p><b>May 2025</b> <b>Supervision &amp; Performance Appraisal Skills (6 Sessions–15 Hours Total)</b> TU &amp; TH, May 6, 8, 13, 15, 20, &amp; 22 (1:00-3:30 pm)</p>	<p><b>November 2025</b> <b>Grant Writing Readiness</b> <b>(6 sessions–15 Hours Total)</b> TU &amp; TH - Nov. 11, 13, 18, 20, &amp; Dec. 2 &amp; 4 (1:00-3:30 pm)</p>
<p><b>June 2025</b> <b>Grant Writing Readiness</b> <b>(6 Sessions–15 Hours Total)</b> TU &amp; TH – June 10, 12, 17, 19, 24, &amp; 26 (1:00-3:30 pm)</p>	<p><b>December 2025</b> <b>Conflict Management &amp; Communication Skills (Single Session–3 Hours Total)</b> TU, Dec. 9 OR Dec. 16 (1:00-4:00 pm) TH, Dec. 11 OR Dec. 18 (1:00-4:00 pm)</p>

## Custom Training Requests

Choose the dates, times, & topics that work for your team or Board.  
Email [Becky@bemidjiconsulting.com](mailto:Becky@bemidjiconsulting.com) to discuss your dates and topics.

### Topics

- ❖ **S**upervision & Performance Appraisal Skills to Support Effective Teams
- ❖ **G**rant Writing Readiness: Build Your Team's Capacity
- ❖ **E**thical Conflict Management & Communication Skills
- ❖ **D**eveloping Exceptional Customer Service Skills
- ❖ **M**anaging Up & Across to Build Healthy Workplace Communication
- ❖ **S**trategies to Onboard, Support, & Retain Your New Executive
- ❖ **P**reparing the Board for the Executive Director's Annual Evaluation
- ❖ **B**oard Development 101 | Effective Communication for Boards

## Session Times by Time Zones

**1:00-3:30 p.m. U.S. Central Time**

**2:00-4:30 pm – Eastern**  
**Noon- 2:30 pm – Mountain**  
**11:00 am-1:30 pm – Pacific**  
**10:00 am-12:30 pm – Alaska**  
**8:00 am-10:30 am – Hawaii**

**1:00-4:00 p.m. U.S. Central Time**

**2:00-5:00 pm – Eastern**  
**Noon-3:00 pm – Mountain**  
**11:00 am-2:00 pm – Pacific**  
**10:00 am-1:00 pm – Alaska**  
**8:00 am-11:00 am – Hawaii**

**In 2025, U.S. Central Time Zone Changes include:**

**Central Standard Time:** Jan. 1-March 8 & Nov. 3-Dec. 31

**Central Daylight Time:** March 9 – Nov. 2

## Holidays & Observances

Whenever possible, Rebecca Schueller Training & Consulting schedules around the following holidays & observances or offers multiple session options so there are date choices:

### Holidays

Martin Luther King, Jr. Day  
President's Day  
Memorial Day  
Juneteenth  
4<sup>th</sup> of July  
Labor Day  
Indigenous People's Day  
Veteran's Day Thanksgiving

### Observances

Easter  
Eid al-Fitr  
Eid al-Adha  
Rosh Hashanah  
Yom Kippur  
Diwali Christmas