

**Rebecca Schueller Training & Consulting**  
**2021 Training Calendar (All times are U.S. Central Time)**  
[www.bemidjiconsulting.com/trainings](http://www.bemidjiconsulting.com/trainings)

<p>January 2021</p> <p><b>Managing Up: Strategies for Direct Service &amp; Administrative Support Staff (Single Session/2 Hours Total)</b>  <i>Tues., Jan. 5 or Jan. 12 or Thurs., Jan. 7 or Jan. 14 (10:00-Noon)</i></p> <p><b>Supervision &amp; Performance Appraisal Skills</b>  <i>Mon/Tues/Wed/Thurs–Jan. 19, 20, 21, 25, 26, 28 (1:00-3:30 pm daily)</i></p>	<p>May 2021 <b>Continued</b></p> <p><b>Supervision &amp; Performance Appraisal Skills (series)</b>  <i>Mon/Tues/Thurs – May 17, 18, 20, 24, 25, 27 (1:00-3:30 pm)</i></p>
<p>February 2021</p> <p><b>Managing Up: Strategies for Direct Service &amp; Administrative Support Staff (Single Session/2 Hours Total)</b>  <i>Tues., Feb. 9 OR Thurs., Feb. 11 (10:00-Noon)</i></p> <p><b>Grant Writing Readiness: Build Your Team Capacity</b>  <i>T, W, TH - Feb. 16, 17, 18, 23, 24, 25 (1:00-3:30 pm)</i></p> <p><b>Supervision &amp; Performance Appraisal</b>  <i>Fridays Only - Feb. 5, 12, 19, 26 &amp; March 5, 12 (1:00-3:30 pm)</i></p>	<p>June 2021</p> <p><b>Grant Writing Readiness to Build Effective Teams (1:00-3:30 pm)</b>  <i>Mon/Tues/Thurs – June 14, 15, 17, 21, 22, &amp; 24</i></p> <p>July 2021</p> <p><b>Supervision &amp; Performance Appraisal</b>  <i>M, T, TH. – July 12, 13, 15 (1:00-3:30 pm) &amp; M, TH, F – July 19, 20, 22 (1:00-3:30 pm)</i></p>
<p>March 2021</p> <p><b>Developing Exceptional Customer Service Skills (2 sessions/4 hours total)</b>  <i>Tues., March 2 &amp; Thurs., March 4 (10:00 am-Noon) OR Tues., March 9 &amp; Thurs., March 11 (10:00 am-Noon)</i></p> <p><b>Conflict Management &amp; Communication Skills (Single Session/2 Hours Total)</b>  <i>Tues., March 23 OR Thurs., March 25 (10-Noon) Mon., March 29 OR Tues., March 30 (10-Noon)</i></p>	<p>August 2021</p> <p><b>Grant Writing Readiness to Build Effective Teams M, T, TH.–Aug. 9, 10, 12, 16, 17, &amp; 19 (1:00-3:30 pm daily)</b></p> <p>September 2021</p> <p><b>Developing Exceptional Customer Service Skills (2 sessions/4 hours total)</b>  <i>Tues., Sept. 21 &amp; Thurs., Sept. 23 (10 am-Noon) Tues., Sept. 28 &amp; Thurs., Sept. 30 (10 am-Noon)</i></p>
<p>April 2021</p> <p><b>Grant Writing Readiness to Build Effective Teams</b>  <i>M/T/TH–Apr. 19, 20, 22, 26, 27, 29 (1:00-3:30 pm)</i></p>	<p>October 2021</p> <p><b>Supervision &amp; Performance Appraisal</b>  <i>Mon/Tues/Thurs – Oct. 4, 5, 7 &amp; Tues/Thurs/Fri, Oct. 12, 14, 15 (1:00-3:30 pm)</i></p> <p><b>Managing Up: Strategies for Direct Service &amp; Administrative Support Staff (Single Session/2 hours Total)</b>  <i>Tues., Oct. 26 OR Thurs., Oct. 28 (10:00-Noon)</i></p>
<p>May 2021</p> <p><b>Managing Up: Strategies for Direct Service &amp; Administrative Support Staff (Single Session/2 Hours Total)</b>  <i>Tues., May 4 OR Thurs., May 6 (10:00 am-Noon)</i></p>	<p>November 2021</p> <p><b>Grant Writing Readiness</b>  <i>Mon./Tues./Wed.–Nov. 8, 9, 10 (1:00-3:30 pm) &amp; Mon/Tues/Thurs Nov. 15, 16, 18 (1-3:30 pm)</i></p> <p>December 2021</p> <p><b>Conflict Management &amp; Communication Skills – (Single Session/2 Hours Total)</b>  <i>Tues., Dec. 7 OR Thurs., Dec. 9 (10-Noon) Tues., Dec. 14 OR Thurs., Dec. 16 (10-Noon)</i></p>